

# Malaysia E-Invoicing Seminar: A Comprehensive Guide with Post-Implementation Insights



## Kuala Lumpur

14 May 2025, Wednesday

8.30am - 5.00pm

Concorde Hotel Kuala Lumpur



CPD Hours



## Penang

16 May 2025, Friday

8.30am - 5.00pm

Eastern & Oriental Hotel



CPD Hours



The implementation of Malaysia's e-invoicing mandate, which began on 1 August 2024, marks a significant transformation in the country's financial and taxation landscape. With the first and second phases of companies having navigated this transition, there is a wealth of practical insights and lessons to be learned.

The implementation of e-invoicing will significantly impact most organisations, especially in terms of systems, daily operations, and processes. Early preparation is key to a smooth transition. Participants will gain the essential knowledge and learn the best practices required to successfully implement e-invoicing in their organisations. The seminar aims to provide practical guidance to companies that are yet to embark on their e-invoicing journey, as well as to those seeking to optimise their e-invoicing procedures post-implementation.

Join us to equip yourself with the knowledge and tools needed to succeed in this new era of digital invoicing in Malaysia. Our programme includes an overview of the MyInvois Portal and live consultation clinics where our e-invoice team will be available on site to guide and directly address your concerns.

### Venues and dates:



#### Kuala Lumpur

Date: 14 May 2025, Wednesday

Time: 8.30am - 5.00pm

Venue: Concorde Ballroom, Lobby Level  
Concorde Hotel Kuala Lumpur



CPD Hours



#### Penang

Date: 16 May 2025, Friday

Time: 8.30am - 5.00pm

Venue: Macalister Ballroom  
Level 5, Victory Annexe  
Eastern & Oriental Hotel



CPD Hours

### Target audience:



- CFOs, finance directors, and managers
- Tax professionals and accountants
- IT and system integration specialists
- Business owners and decision-makers



## Objectives

By the end of the seminar, participants are able to:

1. Understand the e-invoicing legal framework and requirements, and the expected impact on businesses;
2. Understand the implications of the latest updates and developments on e-invoicing, including the latest exemptions, latest concessions and interim relaxation periods granted;
3. Understand the concepts of proof of income and proof of expense and the tax implications;
4. Engage with Experts: Participate in interactive sessions and consultation clinics with experts who will address common concerns and provide solutions to implementation challenges;
5. Learn practical insights from the experiences of earlier adopters in phases 1 and 2 to ensure a successful and compliant e-invoicing implementation in the upcoming phases.



## Programme - Kuala Lumpur & Penang

<b>8.30am</b>	<b>Registration</b>
<b>9.00am</b>	<b><u>Introduction of e-invoicing framework</u></b> <ul style="list-style-type: none"><li>• Overview of e-invoicing, implementation timeline and concessions given</li><li>• E-invoicing process and workflow</li><li>• Data fields for e-invoicing</li><li>• Consolidated e-invoice</li></ul>
<b>10.30am</b>	<b>Morning Refreshments</b>
<b>11.00am</b>	<ul style="list-style-type: none"><li>• Proof of income</li><li>• Reimbursement and disbursement</li></ul>
<b>11.30am</b>	<b><u>E-invoicing requirements in specific situations</u></b> <ul style="list-style-type: none"><li>• Proof of expense</li><li>• Self-billed e-invoice</li></ul>
<b>12.00pm</b>	<b>Lunch</b>
<b>1.30pm</b>	<ul style="list-style-type: none"><li>• Cross-border transactions</li><li>• Timing of issuance of e-invoice</li><li>• Staff benefits and claims</li><li>• E-invoice treatment during six-months interim relaxation period</li><li>• E-invoice for taxpayers / Micro Small Medium Enterprises (“MSMEs”) with annual revenue below RM150,000</li></ul> <p><b><u>How Grant Thornton can help</u></b></p> <ul style="list-style-type: none"><li>• Our service</li></ul>
<b>2.30pm</b>	<b><u>Expected impact on the transition journey to e-invoicing</u></b> <ul style="list-style-type: none"><li>• Business and tax implications of E-invoicing</li><li>• Sharing of common challenges, insights and lessons learned from 1st and 2nd phase implementation</li></ul>
<b>3.30pm</b>	<b><u>Guidance on MyTax Portal and MyInvois Portal</u></b> <ul style="list-style-type: none"><li>• Overview of MyInvois Portal: Differences between pre-production environment and live environment</li><li>• Pre-production MyTax/MyInvois Portal<ul style="list-style-type: none"><li>• Registration</li><li>• Applying director role</li><li>• Registering and accessing company profile</li><li>• Appointing representatives</li><li>• Setting access limit</li><li>• Employee accessing company profile to submit e-invoice and view dashboard</li></ul></li><li>• Steps in setting up your MyTax Portal and MyInvois Portal</li></ul>
<b>4.00pm</b>	<b>Q&amp;A Session</b>
<b>4.15pm</b>	<b>Afternoon Break</b>
<b>4.30pm</b>	<b>Consultation clinics</b>
<b>5.00pm</b>	<b>End of programme</b>



## Speakers



**Chee Yen**  
Senior Executive Director  
Tax Advisory & Compliance

Chee Yen is currently a Tax Senior Executive Director of Grant Thornton Taxation Sdn Bhd. He has more than 30 years of experience and was involved in tax engagements concerning cross border transactions, tax due diligence review, restructuring schemes, corporate tax planning, group tax review, inbound investments and sales and services tax.

Chee Yen's expertise is in high demand and he is a prolific trainer/facilitator for tax workshops and seminars organised by ACCA, CCH, CPA Australia, CTIM, MIA, MAICSA, MICPA and The Star newspaper. In addition, he conducts in-house training for government ministry, professional firms and corporations as well as guest speaker for national and international conferences.

He is the Immediate Past President of the Chartered Tax Institute of Malaysia (CTIM), a Fellow Member of The Association of Chartered Certified Accountants (FCCA) and a Chartered Accountant of the Malaysian Institute of Accountants (CA).



**Alan Chung**  
Senior Executive Director  
Tax Advisory & Compliance

Alan was previously attached to the "Big Four" accounting firms and had headed the Secretariat of the Malaysian Institute of Taxation (now known as the Chartered Tax Institute of Malaysia or CTIM) and served as the Head of Tax of a public-listed company. He has more than 25 years of experience in tax compliance, tax advisory and indirect taxation, including a stint as a secondee to the Inland Revenue Board of Malaysia for the implementation of the self-assessment system in Malaysia.

Alan is a Fellow of CTIM and a Fellow of CPA of Australia. He is currently the Deputy President of CTIM as well as the Chairperson of CPA Australia's Malaysian Division Council's Tax Committee. He was also formerly a Divisional Councillor for CPA Australia's Malaysian Divisional Council. With a wealth of experience dealing with various government agencies and departments, Alan actively contributes in dialogues with various Government agencies to resolve a myriad of both direct and indirect tax issues.

Alan is also a regular speaker and moderator in seminars and conferences including the Sin Chew Business Excellence Awards, Seminar Percukaian Kebangsaan, National GST Conferences and Malaysian Tax Conferences. He is an experienced trainer focused on disseminating knowledge and know-how to many corporations which include government-linked corporations and a statutory fund for employees. Besides training, Alan has also co-authored a book on GST published by Wolters Kluwers.



**Chong Ee-Feng**  
Director  
Indirect Tax & Tax Advisory

Ee-Feng has over 19 years of experience in commercial and taxation. Her career spans a broad spectrum of tax-related areas, including income tax and indirect tax (i.e. the repealed Goods and Services Tax (GST) and the current Sales Tax and Service Tax (SST)).

Her professional journey is marked by her exposure in various facets of taxation. Her experience extends to due diligence for mergers and acquisitions, tax incentive applications and tax matters on Initial Public Offering (IPO). She has also been actively involved in the implementation of e-invoicing in Malaysia.

She speaks regularly in tax seminars and tax trainings organised by Grant Thornton Malaysia. While focus area is taxation, she has also practical knowledge in the internal audit function of a major insurance company.



**Choi Jia Heng**  
Assistant Manager  
Tax Advisory & Compliance

Jia Heng has more than 6 years of professional experience in one of the "Big Four" accounting firms covering Malaysia taxes and commercial experience in a renowned MNC covering Australia and New Zealand taxes.

He is involved in e-invoicing implementation, cross border transactions, corporate restructuring exercise, tax due diligence review, corporate tax advisory, tax audit and investigation and tax incentive matters.

He handles both local GLCs, private limited companies and international companies covering a broad spectrum of industries such as property development, property management, retail, investment holding, manufacturing and web services industry.

He is an Associate Member of the Chartered Tax Institute of Malaysia (CTIM).

# Registration

## Malaysia E-Invoicing Seminar: A Comprehensive Guide with Post-Implementation Insights

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**KUALA LUMPUR**  
**RM1300** per pax

**10%**  
Discount  
for 3 or more  
registrations

**PENANG**  
**RM1000** per pax

**10%**  
Discount  
for 3 or more  
registrations

- Seminar fee is inclusive of 8% Service Tax, seminar materials, refreshments and lunch.
- E-certificate of attendance will be given to all participants for registration of CPE/CPD points with the relevant professional bodies.
- Methodology: Presentations and live Q&A will be carried out during the course of the seminar.

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### FOR ENQUIRIES, PLEASE CONTACT:

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